

Amy Ludwigson  
163 Old Indian Rd  
Milton, NY 12547

July 27, 2017

Marlboro Central School District  
District Clerk  
21 Milton Tpke  
Milton, NY 12547

Attention: School Board Members

The following audit services were performed: review of all claims on a weekly basis. The results of these tests are as follows for the month of June 2017.

Claims Testing

Proficiencies:

- ALL claims that I approved have been in proper form

Deficiencies:

See attached report.

Very truly yours,

*Amy Ludwigson*  
Amy Ludwigson  
School Auditor

Cc: Patrick Witherow

Marlboro Central School District  
June 2017

Date	Vendor	Exception	Payment Amount	Corrected amount	PO#	PO Requisition Date	PO date	Invoice/ service/travel/d ate	Action/response
6/2/2017	Kathy Fabrizio	incorrect payment amount	47.70	25.52	17-00216				corrected
6/16/2017	WB Mason	discount offered not taken	57.42	54.55	17-01874				corrected
6/16/2017	Comparetto	PO after invoice	37.85		17-0915	5/18/2017	6/8/2017	5/18/2017	noted
6/16/2017	Marlo Pizza	PO after event/invoice not attached	115.00		17-01917	5/24/2017	6/8/2017	6/1/2017	noted/corrected
6/16/2017	Keith McAteer	PO after travel/conference date	163.50		17-01128	1/5/2017	1/6/2017	11/8/2016	noted
6/30/2017	Marlo Pizza	PO after event/invoice not attached	115.00		17-01916	5/18/2017	6/8/2017	5/18/2017	noted/corrected
6/30/2017	Tim McInerney	PO after travel date	36.30		17-01974	6/14/2017	6/16/2017	5/10/2017	noted
6/30/2017	Devin Malo	PO after service date	140.00		17-01986	6/16/2017	6/16/2017	6/12/2017	noted
6/30/2017	Kathleen Burns	PO after service date	157.50		17-01986	6/16/2017	6/16/2016	6/12/2017	noted
6/30/2017	Charles Hoffman	PO after service date	297.50		17-01983	6/16/2017	6/16/2017	6/12/2017	noted
6/30/2017	Mike Rizzo	PO after service date	245.00		17-01976	6/15/2016	6/16/2016	5/25/2017	noted
6/30/2017	Marlo Pizza	duplicate payment (trans 5670)	115.00		17-01917				removed
6/30/2017	Justin Pascale	PO after service date	280.00		17-01984	6/16/2017	6/16/2017	6/12/2017	noted
6/30/2017	Devin Malo	PO after service date	245.00		17-01977	6/15/2017	6/16/2017	5/25/2017	noted
6/30/2017	Hal Desjardines	PO after service date	350.00		17-01982	6/16/2017	6/16/2017	6/9&12/2017	noted
6/30/2017	NYS English Council	incorrect payment amount	900.00	940.00					corrected
6/30/2017	Study.com	PO after invoice	1000.00		17-02024	6/16/2017	6/27/2017	6/19/2017	noted